SharpsSecure® Needle Collection Recovery System

The SharpsSecure® Needle Collection Recovery System used with the 1 Quart-SharpsSecure® Recovery System, provides safe collection and treatment of needles, syringes and other sharps in public settings.

CONTENTS

- SharpsSecure® collection cabinet
- 1 Quart-SharpsSecure® collection container designed specifically for the SharpsSecure® cabinet
- Two master-cut keys
- Instructions in English and Spanish

When ordering the SharpsSecure® Intro Kit, in addition to the above components, you will also receive:

- Replacement 1 Quart-SharpsSecure® Recovery System designed specifically for the SharpsSecure® collection cabinet
- SharpsSecure® Maintenance Kit

TRANSPORT OF THE SharpsSecure® RECOVERY SYSTEM

1. For packaging and disposal of used sharps container, follow instructions provided with the 1 Quart-SharpsSecure® Recovery System replacement collection container (Item #10101 or 10112A).
2. Give box to mail carrier or take to post office.
3. Immediately order a new 1 Quart-SharpsSecure® Recovery System for your SharpsSecure® collection cabinet.
4. If your SharpsSecure® collection cabinet becomes damaged or can no longer be locked, discontinue use immediately and order a new SharpsSecure® cabinet (Item #50020-beige or #50030-stainless steel).
5. If a needle is found outside the SharpsSecure® cabinet, carefully pick up using tongs or other protective equipment, and place in the SharpsSecure® cabinet.

INSTRUCTIONS FOR ORDERING

To order new and replacement components, ask for these items:

- SharpsSecure® Needle Collection Recovery System (beige) #50020
  Includes 1 beige cabinet and 1 SharpsSecure® collection container
- SharpsSecure® Needle Collection Recovery System (stainless steel) #50030
  Includes 1 stainless steel cabinet and 1 SharpsSecure® collection container
- 1 Quart – SharpsSecure® Recovery System #10101
  for use with the Sharps Secure® System
- SharpsSecure® Maintenance Kit #50026
  Includes 1 pair of tongs, 3 pair of protective gloves, 3 antiseptic cloths, and location signage
- SharpsSecure® Intro-Kit (beige or stainless steel) #50020-1 or #50030-1
  Includes (1) 50020 or 55030, (1) 10101, and (1) 50026
- Twelve 1 Quart-SharpsSecure® Recovery System #10112A
  Includes twelve 1 quart containers and one mailback box

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#50020 / #50030

SharpsSecure® Needle Collection Recovery System

SharpsSecure® Intro Kit

Twelve 1 Quart-SharpsSecure® Recovery System

Failure to follow instructions could result in injury.
INSTRUCTIONS FOR MOUNTING THE COLLECTION CABINET
(Mounting hardware for the SharpsSecure® cabinet is not supplied as surfaces may vary.)

1. Remove container from the Sharps Secure® Cabinet.
2. Mount cabinet to allow for handicap access and according to all applicable regulations.
3. Hold paper template in the desired mounting location. Do not mount over non-recessed trash receptacle.
4. When mounting to drywall or a hollow wall, locate wall stud and mount cabinet so that one side is firmly anchored to the wall stud.
5. Use a pencil to mark each hole location.
6. Drill hole the approximate size for the mounting hardware chosen.
7. Securely mount cabinet in the prepared location.
8. Place the SharpsSecure® Collection Container into the SharpsSecure® cabinet.
9. Inspect opening at top of sharps container to make sure the container opening is properly positioned.
10. Close and lock the cabinet. Store the key in a convenient, secure location.
11. Make sure you have a replacement 1 Quart SharpsSecure® Recovery System in order to replace the full container prior to removal from the SharpsSecure® cabinet. If you do not have one, order one now.

Caution: If at any time the Sharps Secure® cabinet becomes loose, remove the cabinet and install at a different wall location. For replacement keys, contact Sharps Compliance, Inc. at 800-772-5657.

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INSTRUCTIONS FOR USE AND MAINTENANCE
Follow all instructions for mounting, use, and maintenance of the SharpsSecure® Needle Collection System. Allow only fully trained personnel to maintain the system. NEVER ALLOW THE USE OF THE CABINET WITHOUT A 1 QUART Sharps® Recovery System SHARPS CONTAINER INSIDE.

Instructions for use:
Insert sharps into opening on top of cabinet. (Fig.1)
- Insert sharp end first
- CAUTION – DO NOT OVERFILL

Instructions for maintenance and replacement:
Before removing container from cabinet, retrieve the SharpsSecure® Recovery System from its stored location.

1. Visually check the opening at top of cabinet to make sure that all sharps are within the container, and that there are no objects present within neck of the opening (Fig. 2). If opening is blocked, use tongs and other appropriate protective equipment to clear (Fig. 3).
   NEVER PUT YOUR HANDS OR FINGERS IN THE OPENING ON THE TOP OF THE SharpsSecure® CABINET.

2. Unlock cabinet, open top panel, then open front panel. Inspect the cabinet interior visually before removing or changing the sharps container. Never place your hands where you cannot see.

3. Remove the sharps container from the front (Fig. 4). Immediately place on a hard, level surface, position lid and press down firmly to securely close lid (Fig. 5).

4. Install the new replacement container. Never use the Sharps Secure® cabinet without a SharpsSecure® Recovery System® sharps container designed for use with the SharpsSecure® collection cabinet (Fig. 6).

5. Secure the collection cabinet by closing the front panel first, then the top panel (Fig. 7). Lock the cabinet with the key (included), and store the key in a secure place. NEVER LEAVE THE KEY IN THE LOCK.

6. Visually check opening at top of cabinet to ensure the sharps container opening is properly positioned.

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