Instructions for Pharmaceutical Mail back Program for DEA Controlled Substances

Contents:

1 - Box  
1 – Pail with lid  
1 – Plastic liner  
1 – Absorbent material  
1 – Zip tie  
1 – DOT ORM-D Label  
1 – DEA Controlled Substances for Destruction Form

Preparation Instructions:

1. KEEP ORIGINAL SHIPPING BOX FOR RETURN  
2. Insert liner into pail.  
3. Place absorbent material in bottom of the pail.

Packing Instructions:

1. Complete the DEA Controlled Substances for Destruction Form (Container Inventory) and return to Heritage at Lifecycle@heritage-enviro.com or fax to (317) 243-2046.  
2. Place unopened consumer packaged pharmaceutical material into pail. This includes expired medications in original manufacturer packaging, unused/unopened pharmaceutical samples, and blister packs.  
3. Fill in the accumulation start date in space provided on the pail once first item goes into the pail.  
4. Continue filling pail until ¾ full. Leave enough space to securely close the liner with zip tie and to securely close lid of pail. DO NOT place more than 50 pounds into the pail.  
5. DO NOT PACK the following: Clinical trial samples, Vaccines, Pharmaceutical aerosols/ inhalers, Silver nitrate, Mercury thermometers or any other type of waste into the pail.  
6. Close plastic liner with provided zip tie.  
7. Screw and secure lid onto pail.

Shipping Instructions:

1. After the inventory has been completed, returned, and approved, Heritage will send a return shipping label and Form 222 (if applicable).  
2. Place pail into saved box.  
3. Securely close box with tape. Make sure edges are sealed and that the return shipping label is on the outside.  
4. Place the blue and white ORM-D sticker on the box adjacent to the return shipping label. Ensure it is not on top of the shipping label and does not obscure the bar code.  
5. Call UPS (800-PICK UPS) or (800-742-5877) for pickup of box.
Save Box
This will be used for return shipment